

AP DATA ENTRY FORM

United Nations Development Programme

Regional Centre in Bangkok
Serving Asia and the Pacific



Payment request for Non-PO Expense and Goods / Services already received

Vendor name: LOW EMISSION CAPACITY BUILDING

Please confirm : Vendor already exists in Atlas
 New vendor; Vendor Form submitted to Procurement on date / / (dd / mm / yy)

Invoice number: n/a

Payment Description: Request for cash advance to LECB project
for the period October to December 2013

Amount & Currency: THB. 1775784

Currency the payment is to be made in:

- Thai Baht
 US Dollar

(Conversion between USD and Thai Baht will be done at current UN exchange rate)

Payment Method

By Check : Reason for THB Check

By EFT* to Bank Account No.

Bank Name

If the above bank information is left blank, we will transfer the fund to your bank as registered & exists in ATLAS. If you have more than one bank of the same currency in ATLAS, please indicate the bank you require.

EXPENSE DISTRIBUTION:

| Account | Oper Unit | Fund | Dept | Project | Impl Agent | Donor | Amount |
|---------------------|-----------|-------|-------|--|------------|-------|---------------------|
| 16005 | THA | 30000 | 43601 | PC Business Unit Project Activity ID THA10 00082296 1 | 004161 | 11234 | 1,775,784.00 |
| | | | | PC Business Unit Project Activity ID | | | |
| | | | | PC Business Unit Project Activity ID | | | |
| Total Amount | | | | | | | 1,775,784.00 |

For ATLAS Approval, please notify (Email Address)
(Not required for Dept code 441XX, 436XX, 821XX)

Requesting Officer:

Sutharin Koonphol
Programme Analyst

Signature

Name and Position
2148

Ext. 78.10.13

Project Manager or Budget Owner:

Ms. Marina Walter, Deputy
Resident Representative

Signature

Name and Position

Date: 21 / 10 / 13 (dd/mm/yy)

* EFT in Thai Baht:

There is no fee charged to payee for amounts below 5,000,000 THB. A fee might apply for higher amounts.

EFT in USD: The payee is responsible for the bank fees charged by the destination bank.

- Payment made to US Dollars account in Thailand: Siam Commercial Bank fee is at 0.25% of transferred amount, with minimum fee of 200 THB and maximum fee of 500 THB.
- Payments made to US Dollars account in the United States: free of charge
- Payments made to US Dollars account outside the United States: bank fees vary and are subject to the bank's rate at destination.



องค์การบริหารจัดการก๊าซเรือนกระจก (องค์การมหาชน)

THAILAND GREENHOUSE GAS MANAGEMENT ORGANIZATION (PUBLIC ORGANIZATION)

ศูนย์ราชการ อาคาร B ชั้น 9 เลขที่ 120 ถนนแจ้งวัฒนะ หลักสี่ 10210 โทร. 0 2141 0790 โทรสาร 0 2143 8400
The Government Complex, Building B, 9th Floor, 120 Chongwattana Rd., Lakki, Si Sai 10210 Tel.+66 2141 0790 Fax.+66 2143 8400

www.tgo.or.th

No. TGO 02/ 596

16 October 2013

Dear Ms. Sutharin Koonphol,

Subject: To submit the FACE Form October – December 2013 for Low Emission Capacity Building (LECB) in Thailand

In reference to the project document signed on 26 August 2013 for the collaboration between Thailand Greenhouse Gas Management Organization (Public Organization) (TGO) and United Nations Development Programme (UNDP) on Low Emission Capacity Building (LECB) in Thailand, TGO would like to submit the FACE Form (October – December 2013).

In this regards, we would like to request the amount of THB 1,775,784.00 (USD 55,200 *32.17) for the first quarter of 2014. The key activities of this quarter focus on Outcome 1: Strengthened Institutional & procedural system for National GHG Inventory system for the transport and waste sectors and Outcome 2: A portfolio of NAMA proposals and their built-in MRV systems developed for selected industrial sectors.

Yours sincerely,

(Mrs. Prasertsuk Chamornmarn)

Deputy Executive Director

Acting Executive Director

Ms. Sutharin Koonphol
Programme Specialist, Environment Unit
United Nations Development Programme
12th Floor, United Nations Building
Rajdamnern Nok Avenue Bangkok 10200

GHG Information Center
Tel. +66 2 141 9837
Fax. +66 2 143 8405

Funding Authorization and Certificate of Expenditures

UN Agency: **UNDP**

Date: **DD/MM/YYYY**

Country: Thailand
 Programme Code & Title: PIMS 5065 The Low Emission Capacity Building Programme -Thailand
 Project Code & Title: UNDP Output No. 82296 THA10
 Responsible Officer(s): Mrs. Prasertsuk Chamornmarn
 Implementing Partner: Thailand Greenhouse Gas Management Organization (TGO)

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

| REPORTING | | REQUESTS / AUTHORIZATIONS | | | | | | |
|--|--------------------------------|---------------------------------|--------------------------------------|--------------|--|------------------------|------------------------------------|--|
| Activity Description from AWP with Duration | Coding for UNDP, UNFPA and WFP | Actual Project Expenditure A | Expenditures accepted by Agency B | Balance C | New Request Period & Amount D = A - C | Authorised Amount E | Outstanding Authorised Amount F | Outstanding Authorised Amount G = D + F |
| ATLAS ACT 2: OC1. Strengthened Institutional & procedural National GHG inventory system for the transport and waste sectors (October 2013 - December/2014) | 71300 | | | | 225,190.00 | 225,190.00 | 225,190.00 | 225,190.00 |
| Local consultants | 71600 | | | | 128,680.00 | 128,680.00 | 128,680.00 | 128,680.00 |
| Contractual services- Companies | 72100 | | | | 498,635.00 | 498,635.00 | 498,635.00 | 498,635.00 |
| Information Technology Equipment | 72800 | | | | 80,425.00 | 80,425.00 | 80,425.00 | 80,425.00 |
| Meetings and Workshops | 75700 | | | | 160,850.00 | 160,850.00 | 160,850.00 | 160,850.00 |
| ATLAS ACT 3: OC2- A portfolio of NAMA proposals and their built-in MRV systems developed for selected industrial sectors. | 71600 | | | | 119,029.00 | 119,029.00 | 119,029.00 | 119,029.00 |
| Contractual services- Companies | 72100 | | | | 321,700.00 | 321,700.00 | 321,700.00 | 321,700.00 |
| Information Technology Equipment | 72800 | | | | 80,425.00 | 80,425.00 | 80,425.00 | 80,425.00 |
| Miscellaneous | 74500 | | | | 32,170.00 | 32,170.00 | 32,170.00 | 32,170.00 |
| Meetings and Workshops | 75700 | | | | 128,680.00 | 128,680.00 | 128,680.00 | 128,680.00 |
| Total | | 0 | 0 | 0 | 1,775,784.00 | 1,775,784.00 | 1,775,784.00 | 1,775,784.00 |

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The actual expenditures shown above do not include advances or money borrowed from the project account.

Date Submitted: C. Prasertsuk Name: Mrs. Prasertsuk Chamornmarn Title: Acting Executive Director, TGO and Project Director

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: Atsaw-Thanee

Name: Mrs. Sutharin Koonphol

Title: Programme Analyst

Date: 18.10.13

FOR UNICEF USE ONLY

| Account Charges | Liquidation Information |
|--|--|
| Cash Transfer Reference: CRO ref. no., Voucher ref. no. | DCT Reference: CRO ref. no., Liquidation ref. no. |
| GL codes: Training Travel Meetings & Conferences Other Cash Transfers Total | DCT Amount Less: Liquidation Amount Balance |
| 0 0 0 0 0 | 0 0 0 0 0 |

FOR UNFPA USE ONLY

| New Funding Release |
|---------------------|
| Activity 1 |
| Activity 2 |
| Total |
| 0 0 0 |